

The Meeting of the Parish Council was held on Monday the 11th day of DECEMBER 2017 at the Methodist Chapel, Bell Street – commencing 7.30 pm

COUNCILLORS PRESENT: Mrs Batten, Messrs Cock, Cooper, Lambert, Leamon, Rayner and Storey, Mrs Arnold, Mrs Bane, Mrs Enefer-Harrison and Mrs McGeeney. Also present 2 members of the public.

APOLOGIES: None received.

DECLARATIONS OF INTEREST: None.

MINUTES: Minutes of the last meeting were taken as read, agreed and duly signed by the Chairwoman.

PUBLIC SPEAKING: The meeting was suspended for 1 minute to allow members of the public to speak.

MATTERS ARISING

1. RAF Feltwell – Squadron Leader Neild sent his apologies but emailed the Clerk to say that he should soon have an update on people occupying Trenchard Square soon.
2. SNT – Various Police Connect emails have been received, none relating to Feltwell.
3. Risk Assessment – Denver Tree Services were on site 27th November to fell the tree and remove the dead section of another sycamore tree near to the play area. Work was carried out with Mr Cock's assistance and Mrs Batten thanked him for this. CCTV signs to be put up when skate park has been finished. Mr Leamon carried out the playing field inspection yesterday. He said the crack in the wall near the tree which was felled needs to be monitored, there was a lump of concrete underneath the zip wire which he moved next to the wheelie bins, the gates to Falcon Road and near the cub hut do not shut properly but are not a danger, the nut is still missing from the base plate of the teen shelter and the grass cuttings are being left in a pile. Clerk to ask Football Club to put near the fence. Mr Cock to carry out next Playing Field inspection as Mrs Bane will be away.
4. Balance Sheet – No queries.
5. Allotment Pest Control – Report received for November.
6. NALC – Weekly newsletters and updates have been circulated. Clerk advised 2018/19 subscription is increasing by 1.93% and there will be the introduction of a £30 annual charge for provision of their current supported 'Wordpress based' Norfolk ALC website where applicable.
7. Skate Park – Mrs Bane said the Edmund de Moundeford Trust has donated £15,000 towards the skate park project taking the amount raised to £66,000 and she should hear shortly if the Geoffrey Watling Trust application is successful. She said if the total £75,000 target was not achieved then the skate park will still go ahead but certain items will be tweaked to reduce the cost. Mrs Bane asked if the planning application for 10 advertisement signs could be increased to 25 as there is enough room to accommodate this amount and it would generate more income. The signs will be 5' x 2' and will cost approx £150 each to make. Advertisers will be charged £200 for the first year (£50 advertising cost) and £75/year thereafter. The revenue will go towards the insurance and maintenance of the skate park and any surplus would be spent on the playground. Mrs Arnold advised that all signs must face away from the road in order to obtain planning permission. Mr Storey asked Mrs Bane to double check that the planning application is for 5 years and not less.

MATTERS ARISING CONT.

Mr Cock proposed the Parish Council apply for planning permission to display 25 advertisement signs and pay the application fee of £192.50, Mrs Arnold seconded, all in favour. Mr Leamon asked who would be responsible if the signs were vandalised and Mrs Bane will ascertain whether this would be covered by the insurance. Mrs Bane said Canvas Spaces has everything in place and work is due to start at the beginning of January. A few fence panels need to be taken down and stored in the Changing Rooms to allow for access.

8. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – No further news.

9. Street Light Replacement – Next phase to be agreed at the next meeting.

10. Ranger Visit – Rangers are due in the village week commencing 8th January 2018. A resident said during Public Speaking that Highways had done a great job of clearing the groups.

11. Defibrillator/"Message in a Bottle Scheme" - Clerk has received a box of 90 bottles. Mrs Batten showed one of these to the meeting and detailed how this scheme works. She said she would be happy to distribute them to the first 90 people who came forward. Clerk to put a piece in the Parish Magazine.

12. Website – Training date tbc. Mr Rayner said he would appreciate assistance from the other Councillors with wording about general village information, how the precept is decided etc.

13. Overgrowth on Wall – Mrs Bane said that a great job had been done clearing the wall and footpath and thanked Mrs Batten and her husband for all their help with this.

14. Hedge Cutting – Clerk still waiting to hear from Orbit re planting of the hedge.

15. Alleyway – Clerk has obtained the Land Entry which illustrates that the alleyway is on the deeds to 6 Hall Drive. Mr Lambert said if the alleyway was reopened, it could be used as a rat-run by the local youths, perhaps encouraging anti-social behaviour, and therefore proposed leaving it as it is. Mrs Batten seconded, all in favour. Clerk to write to resident who initially enquired about the alleyway and the owner of 6 Hall Drive to thank him for his input and advise the decision.

16. Dog Bins – Clerk awaiting licence and once this is obtained will instruct the Handyman to install it.

17. Denver Sluice – Clerk has been contacted by Dan Pollard, Superintendent of the Denver Complex who said he would be happy to offer a tour although this is not something they advertise. There is no charge for the tour although donations can be made to Wateraid if desired.

18. Football Club Request – Clerk said Mr Williams was grateful for the offer but training is taking place elsewhere.

19. Additional Post Boxes – Clerk read out email from Royal Mail stating that it was unlikely that they would not be replacing the stolen post box. As part of their regulatory requirements, a post box must be situated within half a mile of at least 90% of all 'delivery points (usually a customer's letterbox) nationally and as there are two post boxes situated at Long Lane and Lodge Road, these requirements are met. Mr Cooper will ask the owner of the One Stop if planning has been sought for a post box outside his premises.

MATTERS ARISING CONT.

20. Breach of Planning – No response as yet re wall at 1 Fairfield Way.

21. Advertisement Signs – Clerk spoke with Marshalls who said these should have been taken down when requested and will be removed immediately.

22. Precept – Mrs Bane said she would like the next phase of 30 street lights to be included and advised these would cost the same as the last phase (£205 + VAT each). SAM2 to be purchased via the Parish Partnership Scheme at a cost of £1750 to be included. Clerk advised Parish Grant has been reduced to £499 which is extra to the precept. Clerk to bring forecast costs to next meeting so that the precept can be set by the deadline of 31 January 2018.

23. Paynes Lane Traffic – Clerk has raised the matter with Norfolk County Council but has had no response as yet.

24. Highways – Clerk has spoken with Martin Edmunds from Highways and the whole footpath along High Street has been programmed for repair. It won't be done yet but Martin said he will check it when he is next in the village and schedule any repair work to make it safe meanwhile.

25. Parking on Bell Street - Mrs Batten said that as the vehicles have been parking much further back from the junction, the problem has been alleviated and therefore felt it was not necessary to speak with the residents.

26. Ratification of Allotment Management Committee and Garden Allotment Tenants Meeting and Matters Arising – Minutes were read, agreed and then duly signed by Mr Storey. **Allotment Entrance:** Several tenants are concerned about the state of the entrance and Mr Storey asked the Parish Council to consider paying for this to be screeded. Mr Lambert advised this work should be carried out in March/April as the ground is chalky. Clerk to obtain quotations nearer this time. **Maize:** Mr Storey put forward a farm tenant's request to grow maize on the farm allotments. Concern was raised about large vehicles and harvesters on small areas as compaction may take place, also certain crops won't grow after maize due to the spray used. Both of these issues cause problems for the next tenant. Mrs Batten proposed that maize should not be grown on the farm allotments, Mr Cooper seconded, all in favour. Mr Lambert asked if subletting was permitted on the farm allotments and felt this should not be permitted on land belonging to the parish. Mr Storey said the contract will be reviewed at the next Allotment Committee Meeting.

27. Brandon Bank Bridleways – Email received from a Brandon Bank resident concerned about the overgrown bridleway along there which is only cut once a year by the Environment Agency due to costs being reduced. The resident asked if a volunteer were to undertake more regular cuts, would the Parish Council reimburse fuel costs and would the individual be covered by the Public Liability Insurance. Mr Storey advised the Clerk to contact David Mills at Norfolk County Council to clarify who is responsible for this as the landowner should have a duty of care to keep the bridleway clear.

28. Premises Licence – Feltwell Golf Club – Clerk said an application has been received from the Borough Council and any objections should be made in writing to their Environmental Health Licensing Department.

29. Clockwind – Review of Mr Reeve's payment for the clockwind took place. He is currently paid £30/year and has been for many years. The clockwind is done once a week and takes about 30 minutes. On this basis, Mr Lambert proposed a payment increase to £250/year, Mrs McGeeney seconded, all in favour. This will be included in the precept.

CORRESPONDENCE

30. Norfolk Police Connect – Various emails received and circulated
31. Op Randall Rural Crime – Newsletters received and circulated as appropriate
32. BCKLWN – ‘The Mayor's Design Awards 2018’ - Nominations are now being sought
33. TWR Accountants – Autumn Budget Summary
34. BT – Letter advising increased prices from January 2018
35. CGM Group – Follow up email to letter promoting their services
36. Dods Group Plc – Westminster Briefing “Women in Local Government” 31/1/18
37. IMI – Email – War Memorial Cleaning
38. Brochures – Parish Magazine

39. **CHEQUES** – Were signed for the following – J Martin £29.75, S Sargent £65.90, Cash £10.00, Methodist Church £21.95, Post Office (SSE – street lighting) £550.87, Viridor £143.40, Berryman £14.58, Denver Trees £450.00, John Rolph £50.00, Icidistrict105ea £25.00, Fenland Fire Appliance £59.40, Glasdon UK Ltd £152.02. Standing orders paid to Mrs J Martin £813.19 and K&M Lighting £147.91, and direct debit to BT £45.30. Amended Standing Order to K&M Lighting of £147.91 for 13 December 2017 and £158.14 thereafter signed by Mr Cooper and Mr Cock.

40. **PLANNING** – Feltwell Energy – Jervis Chaston: Feltwell Landfill Site, Lodge Road - Variation of condition 1 & 2 of planning permission reference C/2/2003/2009 to extend use of gas compound until 30 June 2030 and to amend the permitted compound layout – APPROVED; Mr De Boovillae – Erection of extension (Revised Scheme) at 22 St Nicholas Drive – APPROVED. Mr De Boovillae asked if construction vehicles could access his property via Munsons Lane but the Parish Council is not authorised to give permission as it does not own the land; Mr A Tofts – Outline Application All Matters Reserved: Construction of up to three dwellings following demolition of existing dwelling and outbuildings at 40 High Street – REFUSED due to strong opposition to demolishing a historic building and dangerous access onto High Street; Mr & Mrs D Cornwell – Extension at 20 St Nicholas Drive – APPROVED.

ANY OTHER BUSINESS

41. Highways – Email received from High Street resident still concerned about ongoing parking issues. As vehicles are now parking on the kerb opposite the One Stop and Wellington Public House, this is a Police matter as Highways have no powers to prosecute. Clerk to write back to resident suggesting that he contacts the Police himself as there is very little that can be done by the Parish Council. Mr Lambert reported a large pothole on Long Lane.

42. Breckland Plan – Notification of submission documents received, these can be viewed on the council’s website but this process is not at the consultation stage yet.

43. NCC Budget Consultation 2018/19 – Savings of £125 million need to be made by 2021. Consultation of budget saving proposals can be viewed via their website and closes 2 January 2018.

44. Appointment of External Auditors – As Feltwell Parish Council opted in to the central procurement process, the external auditor appointed for the 5 year period commencing with the financial year 2017/18 is PKF Littlejohn LLP at a fee of £200.

45. Certificate of Commemoration – Received for supporting the Merchant Navy Day Campaign and flying the Red Ensign Flag. Mr Cock will pass this on to the British Legion for display.

Next meeting to be held on Monday 8th January 2018 at 7.30 pm.
Meeting declared closed 9.10 pm.